



## Border Boosters Square and Round Dance Association

### Bursary Application

Applicants Name: \_\_\_\_\_

Partner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone Nr(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

I am a paid up Member of (CLUB (S) : \_\_\_\_\_

Name of School you wish to attend: \_\_\_\_\_ Date: \_\_\_\_\_

Have you applied for or received other financial assistance support for this School?

Name of Organization (S): \_\_\_\_\_ Contact Name: \_\_\_\_\_

E Mail and Telephone Number above Contact: \_\_\_\_\_

.....

IF YES AMOUNT APPLIED FOR OR RECEIVED: \$ \_\_\_\_\_

AMOUNT REQUESTED FROM BBSRDA: \$ \_\_\_\_\_

Applicant should not expect to receive more assistance in total than the total extent of the costs or expenses being applied for. (Partner included) The BBSRDA Bursary is limited to \$500,00 or a maximum of 75% of expenses when other financial assistance are applied.

Approved by the BOD meeting 26 Jan 2008.

All expenses to be in Canadian funds ONLY

Registration Fee:...\$ \_\_\_\_\_

Accommodations:...\$ \_\_\_\_\_

Number of: \_\_\_\_\_ Nights

Meals:.....\$ \_\_\_\_\_

Travel expenses:....\$ \_\_\_\_\_

Total.....\$ \_\_\_\_\_

**BURSARY APPLICATION CRITERIA**

The following are required to process this application.

A covering letter to summarise reason for application, must include:

- 1) A copy of the current application form; (All 3 Pages)
- 2) A course flyer/description;
- 3) Applicant's letter must include:
  - a) number of years danced;
  - b) Teaching experience;
  - c) area need for dance instructor;
  - d) reasons for choice of particular course;

Sponsor's letter and phone number should cover area need and any helpful information to recommend the applicant; Sponsor may be a caller/cuer/instructor or a club. Sponsors must not be connected in any way to the caller/cuer school you are attending.

Any PAID UP MEMBER of a BBS&RDA CLUB wishing to become a Caller / Cuer / instructor, (square or round dancing) or current, Caller / Cuer / instructor wishing to upgrade skills may apply, to BBS&RDA for a bursary to help offset the expenses incurred.

- a) All applicants must be for the current calendar year;
- (b) Applicants will not be considered for a bursary two years in a row;
- (c) Applicants from remote areas are usually given preference;
- (d) Length of course will be taken into consideration.

Bursary applications must be received by BBS&RDA Bursary committee (consult the web site for current names) by June 15th for consideration for the current calendar year. Applicants will be notified by June 30th of the Committee's decision. ( At the discretion of Bursary committee only the above dates may be modified )

The Bursary will be paid once the Bursary Committee receives the following. Confirmation of course attendance, Itemised list of expenses with copies of receipts and a completed course evaluation. (Maximum 30 days following course completion).

**The amount of any Bursary awarded is solely at the discretion of the BBSRDA, Bursary Committee.**

**A Course Evaluation completed by the undersigned must accompany the expense claim**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**BURSARY COMMITTEE USE ONLY**

**Applicant Name:**

**CLUB:**

**Date application received: (no later than 15 June)**

**Eligible for Bursary Funds: YES OR NO**

**Date applicant advised of decision: (30 June deadline)**

**Date course evaluation and expense claim received: (Maximum 30 days)**

**( Amount of Bursary Award granted can only be determined following Course )**

**Treasurer advised to issue cheque to applicant (Date)**

**Bursary committee comments:**

**Bursary Committee will consist of two (2) members of the Board of Directors**

**Member 1:**

**Name & Signature:**

**Member 2:**

**Name & Signature:**